

Vennard College Leadership Grant Summary

- Vennard College Leadership Grants are available to students who are at least a JUNIOR or SENIOR planning to attend Vennard College in University Park, Iowa or a returning student of Vennard College.
- Vennard College employees and their children are not eligible.
- Each grant awarded will be evaluated on individual merit, and award totals will range in value.
- Applicants will be evaluated on their involvement in Church/Christian Ministries, Community Service and Extracurricular/Student Group Activities, Work Experience and their High School Scholarship Information, which must include a grade point average of 2.8 or higher.
- Each applicant will need to:
 - 1) complete the Vennard College Leadership Grant Application,
 - 2) provide a copy of their most current, complete transcript
 - 3) Three letters of recommendation—**one** from a community member, employer, or volunteer, **AND one** from an adult witnessing leadership displayed **AND one** from a school teacher or academic advisor. Please note that family members and other students do not qualify as references unless prior approval is obtained from the Vennard Financial Aid Office.
- Grant Applications due to Vennard College at the following address on or before **June 1** of the award year for the Fall semester and **November 1** for the Spring semester (no faxed applications, please):

Vennard College
Leadership Grant
2300 8th Ave. E.
PO Box 29
University Park, IA 52595
- Contact Michelle Williams, 641-673-8391 x218, michelle.williams@vennard.edu or Jeff Strong, 641-673-8391 x202, jeff.strong@vennard.edu if you have any questions about this opportunity.

Vennard College

Helpful Hints for Preparing Vennard College Leadership Grant Application

- Vennard College Leadership Grants are available to students who are at least a JUNIOR or SENIOR planning to attend Vennard College in University Park, Iowa or a returning student of Vennard College.

Your attention to detail and inclusion of specific information will help the selection committee consider each application to identify the most worthy applicant(s).

The application packet is also available at <http://www.vennard.edu>

The completed application, transcript(s), and letters of recommendation must be received by **June 1** of the award year for the Fall semester and **November 1** for the Spring semester.

Send to: Vennard College
 Leadership Grant
 2300 8th Ave. E.
 PO Box 29
 University Park, IA 52595

Helpful Hints

1. Be sure to complete all information requested.
2. Utilize the space available, but you may add additional pages to complete application questions.
3. Include ACT and/or SAT scores on page 2. (Explain if not available.)
4. Complete the Student Church/Christian Ministries, Extracurricular/Group Activities, Community Service, and Work Experience. Include all appropriate activities.
5. Leadership Comments, page 2 — This is where you tie it all together and expand on the activities listed in earlier sections. Tell how you were a leader for or gave leadership to the activities you listed.
6. Be sure to obtain ALL necessary signatures — Parent/Guardian, page 1 and High School Principal and High School Guidance Counselor, page 2.
7. Attach or have your school send a copy of your current, complete transcript.
8. Three Letters of Recommendation — confide in those who write recommendations for you specific information that will help them more effectively support your leadership grant application. Give a copy of the Instructions for Letter of Recommendation to those who will be writing the letters.
9. Remember - it is your responsibility to insure that the application and letters of recommendation have reached the Financial Aid Director prior to the application deadline. We encourage you to call or email to verify your documents have been received.

**Vennard College
Leadership Grant
Application**

Mail materials to: Vennard College
Leadership Grant
2300 8th Ave. E.
PO Box 29
University Park, IA 52595
Ph: 641-673-8391

Mail the following materials to the above address to be RECEIVED before or on June 1 for Fall or November 1 for Spring:

- 1) Completed, signed three (2) page application (provide any additional information on white bond paper, if necessary);
- 2) Your current total high school transcript.
- 3) Three letters of recommendation – **one** from a community member, employer or volunteer, **one** from an adult witnessing your leadership, **AND one** from a school academic advisor or teacher/professor.

Leadership Grants are to be used by qualifying recipients for tuition and fees while a student at Vennard College.

Please print or type your application.

Name					
Mailing Address		City		Zip+four	
Area Code & Phone #			Applicant's E-mail Address		
Desired College Major			Career Goal		
Parent(s) or Guardian(s) Names (and Address if different from above)					
Father's Occupation (optional)			Mother's Occupation (optional)		
Local Newspaper Name, Mailing Address, City and Zip					

We certify that all information given on this application is true, correct, and complete.

Applicant Signature:	Date
Parent(s) or Guardian(s) Signature	Date

STUDENT CHURCH/CHRISTIAN MINISTRY ACTIVITIES

Activities*	Local	County	State	Years

EXTRACURRICULAR/STUDENT GROUP ACTIVITIES

*Provide additional information on the reverse of this page or on white bond paper, if necessary. Dec. 2007

COMMUNITY SERVICE

Activities*	Local	County	State	Years

WORK EXPERIENCE

Please list jobs (including summer employment) that you have held in the past three or four years.

Job	Employer	Approximate Dates of Employment	Approx. Number of Hrs Worked per Week

HIGH SCHOOL SCHOLARSHIP INFORMATION

Grade Point Average (*Important: base GPA on A = 4.0 scale; if scale is other than A = 4.0, explain*) =

ACT Score SAT Scores: Verbal = Math =

High School Graduation Date (Mo/Yr)

Rank in High School Graduating Class: (#) out of (#) students in my class

We certify that the above information is correct (signatures required):

High School Principal Date

High School Guidance Counselor Date

Please provide a copy of the applicant's most current transcript with this application or mail separately.

LEADERSHIP COMMENTS

Please comment on why you should be selected as a recipient of a Vennard College Leadership Grant.

*Provide additional information on the reverse of this page or on white bond paper, if necessary. Dec. 2007

Vennard College

Vennard College Leadership Grant Instructions for Letter of Recommendation

Applicant Name _____

To the Applicant:

To submit an application for a Vennard College Leadership Grant, you must include three letters of recommendation; one from an academic advisor such as a high school instructor, guidance counselor, advisor, or principal; one from an adult who has witnessed your leadership, **AND** one from a community member or volunteer.

Contact them and ask if they will write a letter of recommendation. Provide them with the following information and any other details that will help them write a recommendation to support your application.

The three letters may be sent with your application or provide your references with the following address or an addressed/stamped envelope to:

Vennard College
Leadership Grant
2300 8th Ave. E.
PO Box 29
University Park, IA 52595

To the Advisor, Staff, or Volunteer:

The above-named applicant for a Vennard College Leadership Grant has respectfully requested that you write a letter of recommendation relative to scholastic abilities, leadership, citizenship, entrepreneurship, and character.

Letter of reference does not need to include a listing of involvements as the applicant has already included this information in their application. It should portray the character of the individual so the reader can “visualize” something of the applicant from reading the letter. All written statements will be open to the grant committee.

Return your letter to the applicant to include with application or mail to the above address in time to be received before or on **June 1** for the Fall semester or **Nov. 1** for the Spring semester. Please be sure to **sign your letter**. Thank you for supporting this grant applicant.